



Master Schedule of User and Regulatory Fees

Adopted: May 16, 2023

Effective: August 1, 2023

City of Pinole

Master Schedule of User and Regulatory Fees

Table of Contents

Fees	Page
ADMINISTRATIVE FEES	1
BUSINESS LICENSE APPLICATION REVIEW FEES	3
RENTAL & BALCONY INSPECTION PROGRAM FEES	5
BUILDING FEES	6
DEVELOPMENT IMPACT FEES	12
PLANNING FEES	13
CODE ENFORCEMENT FEES	17
ENGINEERING AND ENCROACHMENT PERMIT FEES	18
FIRE PREVENTION FEES	21
POLICE FEES	40
SPECIAL EVENT AND FILM PERMIT APPLICATION REVIEW FEES	44
RECREATION AND FACILITY RENTAL FEES	45
WASTEWATER (SEWER) UTILITY FEES	51

City of Pinole

MASTER FEE SCHEDULE - CITY CLERK ADMINISTRATIVE FEES

Activity Description	Fee	Charge Basis	Note
1 Hardcopy Records Request	\$0.10	per single sided page	
2 Oversize documents	\$3	per page	
3 Document Imaging	\$3	per sheet	
4 Filing Fee - Notice of Intent to Circulate Initiative Petition	\$200		
5 Garbage Service Exemption (Resolution No. 2005-39)	\$48		
6 Administrative Fee for Waste Collection Lien (PMC 8.08.110(G)/Resolution No. 2008-165	\$55		
7 Appeal Fee for Business License Revocations, Massage Establishment /Operator Permits & Code Enforcement Actions (Resolution 2009-122/11-19-2009)	\$575	each	
8 Requests Requiring Special Programming or Formatting	Actual hourly rate plus cost of digital devices		[a]

[a] This fee applies to the creation of a new document or information not normally prepared, owned, used or retained by the City as part of the conduct of the Public's business. Fee also includes cost of any digital devices used to provide requested information.

City of Pinole

MASTER FEE SCHEDULE - FINANCE ADMINISTRATIVE FEES

Activity Description	Fee	Charge Basis	Note
1 Credit Card Transaction Processing Fee	pass-through of vendor charge	% of amount paid by credit card	[a]
2 Not Sufficient Funds Charge	\$25	each	
3 Hourly Rates and Fees for Services Not Listed in this Fee Schedule			
a) Finance Personnel	\$131	per hour	[b]

[a] Fee will only apply when credit card is used for payment of fees for development/fire-related fees, permits, plan review, etc. Fee is intended to serve as a pass-through based on vendor agreement.

[b] For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

City of Pinole

MASTER FEE SCHEDULE - BUSINESS LICENSES

Activity Description	Fee	Charge Basis	Note
1 Fixed Place of Business in Pinole (Includes Home Businesses & Pinole Contractors)			
Per Year (includes one employee)	\$160		
Additional Employees (2 to 19)	\$24	per employee	
Additional Employees (over 20)	\$19	per employee	
2 Rental Properties			
Basic Fee for one Property (1 unit)	\$160		
Each additional Unit (2-4 units)	\$19		
Additional Units (5 or more)	\$10		
3 Hotels and Motels			
Basic Fee	\$160		
Each Rental Unit	\$10		
4 Bowling Alley			
Basic Fee (includes 2 lanes)	\$160		
Additional Lanes	\$54	each	
5 Outside Licensed Contractors/Subcontractors			
Annual fee for current calendar year	\$249		
Semi-annual (6 consecutive months within the same calendar year)	\$137		
Quarterly (3 consecutive months within the same calendar year)	\$82		
6 Outside Personal/Professional Service	\$160	per year	
7 Delivery Vehicles	\$160	per year	
8 Public Amusements			
Rides and Shows	\$134	per day	
Carnival	\$1,364	per day	
Circus			
a) Base Fee	\$1,364	per day	
b) Per Day, Per Show	\$272		
9 Dance Hall	\$816	per year	
10 Motion Picture Theatre	\$326	per year	
11 Playhouse	\$326	per year	

City of Pinole

MASTER FEE SCHEDULE - BUSINESS LICENSES

Activity Description	Fee	Charge Basis	Note
12 Pool Hall			
Base Fee	\$160	per year	
Per Table Over Two	\$80	per year	
13 Advertising Vehicles			
Per Vehicle	\$12	per day	
Minimum Tax	\$87		
14 Billboard	\$160	per year	
15 Auctioneer			
Daily Fee	\$134		
Annual Fee	\$1,118		
16 Pawnbroker	\$816	per year	
17 Astrology, etc.	\$397	per month	
18 Peddlers, solicitors	\$160	per year	
19 Photographers			
Daily Fee	\$27		
Door-to-door solicitation for taking photographs, for enlargements, frames, etc. - per quarter	\$80	per quarter	
20 Fire Sale	\$272	per day	
21 Distribution of Advertising Matter			
Per Year (includes one employee)	\$160		
Additional Employees (2 to 19)	\$24	per employee	
Additional Employees (over 20)	\$19	per employee	
Less than 40 weeks a year	\$19	per employee, per day	
22 Transfer of Ownership Fee	\$7		
23 Exemption Certificate	\$30		
24 Penalty-Per Municipal Code 5.04.180 Sec. A (50% of license fee)	50%		[a]
25 State Mandated Fee (AB 1379) (applies to All Licenses)	\$4		

[a] Renewal must be postmarked, or hand delivered to City Hall by close of business on January 31 of calendar year for which business license applies to avoid penalty.

City of Pinole

MASTER FEE SCHEDULE - RENTAL & BALCONY INSPECTION PROGRAM FEES

Activity Description	Fee	Note
1 Rental Inspection Program Fee		
a) Base Fee (Covers Initial Inspection and First Reinspection)		
i) Single Family Unit, Duplex Unit, or Triplex Unit	\$378	
ii) Multi-Family Unit Including Hotel/Motel Unit	\$236	
b) Reinspection Fee (only applicable if required)		
i) 2nd Reinspection	20% of initial fee	
ii) 3rd Reinspection	30% of initial fee	
iii) 4th Reinspection	40% of initial fee	
2 Balcony Inspection Program Fee	\$189	

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

Fee Description	Fee	Note
1 HVAC Change-Out - Residential	\$189	
2 Water Heater Change-Out - Residential	\$142	
3 Residential Re-Roof		
a) Up to 2,000 SF (Roof Area)	\$284	
b) Each Add'l 1,000 SF or fraction thereof	\$95	
4 Service Panel Upgrade - Residential	\$189	
5 Battery Backup Storage - Residential	\$189	[a]
6 Electric Vehicle Charger - Residential	\$189	[a]
7 Generator - Residential	\$189	[a]
8 Residential Solar Photovoltaic System - Solar Permit		
a) 15kW or less	\$315	[b]
b) Above 15kW	\$450 base fee, plus \$15 per kW for each kW above 15kW	[b]
9 Commercial Solar Photovoltaic System - Solar Permit		
a) 50kW or less	\$1,000	[b]
b) 50kW – 250kW	\$1,000 base fee, plus \$7 per kW for each kW above 50kW up to 250kW	[b]
c) Above 250kW	\$2,400 base fee, plus \$5 per kW for each kW above 250 kW	[b]
10 Solar Thermal - Residential	\$315	[a];[b]
11 Ground-Mount Solar - Residential	\$360	[a];[b]
12 Swimming Pool / Spa Equipment Change-out Only	\$189	
13 Swimming Pool Replaster - Residential	\$189	[a]
14 Residential Voluntary Seismic Retrofit – Push Piers Only (10 and fewer)	\$284	
15 Retaining Wall		
a) Wall Under 4' in height	\$378	
b) Wall Over 4' in height		
i) Up to 100 LF	\$756	
ii) Each Additional 100 LF	\$47	
16 CMU Wall		
a) Wall Under 6' in height	\$378	
b) Wall Over 6' in height		
i) Up to 100 LF	\$756	
ii) Each Additional 100 LF	\$47	
17 Exterior Doors / Windows / Sliding Glass Doors - Retrofit / Repair		
a) Up to 5	\$189	
b) Over 5	See Permit Fee Table	
18 Fences Requiring a Building Permit	\$189	

[a] Clarified to indicate fee is for residential properties following adoption of fee schedule. Fee amount remains unchanged.

[b] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

• Building Valuation shall be based on the higher of 1) the applicant’s estimated valuation or 2) the most current Building Valuation as printed and published by the International Code Council and adjusted using the most current City Cost Index printed and published by R. S. Means Building Construction Cost Data. CRC, R108.3 Building permit valuations. Building permit valuation shall include total value of the work for which a permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and other permanent systems, including materials and labor. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. Base Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Mechanical, Electrical, and/or Plumbing Permits Not Identified Elsewhere in This Fee Schedule

Total Valuation	Permit Fee		
\$1 to \$2,000	\$189.00		
\$2,001 to \$25,000	\$283.50	for the first \$2,000	plus \$20.54 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$25,001 to \$50,000	\$756.00	for the first \$25,000	plus \$26.46 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$50,001 to \$100,000	\$1,417.50	for the first \$50,000	plus \$17.01 for each add'l \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$2,268.00	for the first \$100,000	plus \$12.29 for each add'l \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$7,182.00	for the first \$500,000	plus \$6.80 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$10,584.00	for the first \$1,000,000	plus \$4.76 for each additional \$1,000 or fraction thereof over \$1,000,000

For permits for new construction, additions, tenant improvements or residential remodels requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

Plumbing inspection fee = Base permit fee x .10

Electrical inspection fee = Base permit fee x .10

Mechanical inspection fee = Base permit fee x .10

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
1 Building Plan Check Fees - Building			
a) Plan Review Fee, if applicable	75%	% of permit fee	[a]
b) Expedited Plan Check - At Application Submittal (when applicable)	1.5x standard plan check fee		
c) Over the Counter Plan Review Fee	\$189	Per Hour	[b];[c]
d) Revision Application Fee (per hour) (1-hour minimum)	\$189	Per Hour	
e) Tract Home / Master Plan Construction (Production Units)	20% of standard plan check		[d]
f) Alternate Materials and Materials Review (per hour)	\$189	Per Hour	
g) Excess Plan Review Fee (4th and subsequent) (per hour)	\$189	Per Hour	
h) Revisions (per hour)	\$189	Per Hour	
2 Building Plan Check Fees - Planning (Fees Only Applied to Projects Requiring Review)			
a) Zoning Clearance Verification	\$113		
b) Planning Plan Check			
i) Alterations/Additions - Residential	\$282		
ii) New Construction - Single Family Residential	\$508		
iii) New Construction - 2-4 Residential Units	\$959		
iv) New Construction - 5+ Residential Units	\$2,483		
v) New Construction - Non-Residential	\$959		
vi) Alterations/Additions - Non-Residential	\$508		
3 Building Plan Check Fees - Public Works Engineering (Fees Only Applied to Projects Requiring Review)			
a) Swimming Pool	\$210		
b) Block Wall	\$105		
c) Fence	\$105		
d) Sign	\$105		
e) Alterations/Additions - Residential	\$158		
f) New Construction - Single Family Residential	\$420		
g) New Construction - 2-4 Residential Units	\$630		
h) New Construction - 5+ Residential Units	\$1,260		
i) New Construction - Non-Residential	\$840		
j) Alterations/Additions - Non-Residential	\$210		
k) Trash Capture, SWPPP, and NPDES Review Fees	See Eng. Fee Schedule		
l) Permits / Plan checks not listed above	See footnote		[e]

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
When applicable, plan check fees shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee. Plan check fee applies to base building permit fee and mechanical, electrical, and plumbing inspection fees, when applicable.			

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For permits requiring only over the counter plan review, e.g. non-engineered plans.

[c] Category added to fee schedule subsequent to initial adoption, allows for reduced plan check fee for over the counter / in-house plan check.

[d] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

[e] Engineer/technician to determine hours and applicable fee at time of application.

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

D. Other Fees

Activity Description	Fee	Note
1 Permit Processing Fee	\$79	
2 Fire Permit Processing Fee	\$79	
3 Outside Contractor Business License Processing Fee	\$63	
4 Business License Inspection Fee		
a) Residential Home Occupation	\$63	
b) Non-Residential	\$142	
5 General Plan Maintenance Fee (% of base building permit fee)	10%	
6 Technology Fee (% of base building plan review and base building permit fee)	10%	
7 Strong Motion Instrumentation (SMI) Fee Calculation		
a) Category 1 Construction (1 to 3 Story Residential)	Greater of \$0.50 or valuation x .00013	[a]
b) Category 2 Construction (Over 3 story Residential and all Commercial)	Greater of \$0.50 or valuation x .00028	[b]
8 Building Standards (SB 1473) Fee Calculation (Valuation)		
a) \$1 - \$25,000	\$1	
b) \$25,001 - \$50,000	\$2	
c) \$50,001 - \$75,000	\$3	
d) \$75,001 - \$100,000	\$4	
e) Each Add'l \$25,000 or fraction thereof	Add \$1	
9 Temporary Certificate of Occupancy (per 30 Days)	\$284	
10 Permit Extension	\$189	
11 Permit Reactivation Fee		
a) Reactivation Fee if All Inspections Have Been Performed and Approved Up to But Not Including Final Inspection	\$189	[c]
b) Reactivation Fee - All Other Scenarios		
i) Permit Expired Up to One Year	50% of Original Base Building Permit Fee	
ii) Permit Expired More than One Year	100% of Original Base Building Permit Fee	
12 Permit Reissuance Fee	\$95	[d]
13 Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)	\$284	
14 AB 838 Violation Fees		
a) Investigation resulting in Violations under AB 838 (per hour) (1-hour minimum)	\$189	
b) Inspection Report Production for Violations under AB 838 (per hour) (1-hour minimum)	\$189	

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

D. Other Fees

Activity Description	Fee	Note
Other Fees		
15 Phased Inspection Fee (per inspection)	\$95	
16 After Hours Inspection (per hour) (4-hour minimum)	\$227	
17 Re-inspection Fee (2nd Time or More) (each)	\$95	[e]
18 Missed Inspection Fee	\$95	
19 Duplicate Copy of Permit	\$63	
20 Duplicate Copy of Certificate of Occupancy	\$32	
21 Construction and Demolition Waste Management Review Fee	\$95	
22 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$95	
Violation Fees		
23 Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee	
Refunds		
24 Refunds		
a) Fees Erroneously Paid or Collected by the City	100% refund	
b) Refund of Plan Review Fees - Prior to Plan Review Commencing	up to 80% refund	
c) Refund of Permit Fees - Prior to Inspection Commencing	up to 80% refund	
d) 180 Days After Payment of Fees	no refund	
25 Hardcopy Records Request	\$0.10 per single side page	
26 Oversize documents	\$3 per page	

[a] Category 1 Construction includes residential buildings 1 to 3 stories in height, excluding hotels and motels. Single family houses, duplexes and quadruplexes are considered Category 1. Condominiums and apartment buildings which are 3 stories or less in height are considered Category 1.

[b] Category 2 Construction includes all buildings not considered Category 1 (i.e. residential buildings over 3 stories, all office buildings, warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings).

[c] For reactivation of expired building permits that are no longer valid.

[d] Example; change of contractor.

[e] Reinspection fee applies after the first re-inspection.

City of Pinole

MASTER FEE SCHEDULE - DEVELOPMENT IMPACT FEES^{1,2}

Activity Description		Single Family	Multi-Family	Office	Commercial	Industrial	Institutional
		<i>Fee per Dwelling Unit</i>		<i>Fee per 1,000 Building Square Feet</i>			
1	Police	\$1,321.29	\$1,000.98	\$500.49	\$160.16	\$400.40	\$40.04
2	Fire Protection	\$1,688.49	\$1,279.16	\$639.58	\$204.67	\$511.66	\$51.16
3	Public Facilities & Equipment	\$2,278.48	\$1,726.13	\$863.06	\$276.18	\$690.45	\$69.05
4	Wastewater	\$5,684.45	\$4,263.05	\$2,640.40	\$2,640.40	\$2,160.85	\$1,439.80
5	Transportation	\$477.05	\$338.71	\$639.25	\$1,598.13	\$419.81	\$1,211.72
6	Drainage	\$1,270.54	\$76.23	\$186.67	\$186.67	\$369.46	\$437.52
7	Parks and Recreation	\$9,215.85	\$6,981.71	n/a	n/a	n/a	n/a
8	Subtotal	\$21,936.16	\$15,665.97	\$5,469.46	\$5,066.21	\$4,552.62	\$3,249.29
9	Administration (3%)	\$658.08	\$469.98	\$164.08	\$151.99	\$136.58	\$97.48
10	Total	\$22,594.24	\$16,135.95	\$5,633.54	\$5,218.20	\$4,689.20	\$3,346.77

¹Adopted pursuant to Resolutions 2008-92, 2018-29 and 2022-55; fees last adjusted for the percentage change in the Engineering News-Record Construction Cost Index-San Francisco Bay Area for the preceding twelve-month period calculated from April 1st to March 31st.

²Additional impact Fees are required from other agencies, including the West Contra Costa Transportation Advisory Committee (WCCTAC) and the West Contra Costa Unified School District (WCCUSD). The WCCTAC's West County Subregional Transportation Mitigation Program (STMP) fees are collected by the City of Pinole and transmitted to the WCCTAC. The WCCUSD collects school facilities development fees for new residential, commercial and industrial construction resulting in new assessable area. The City requires proof of WCCUSD review, and when applicable, a certificate of payment issued by the District to confirm that required District development fees have been paid.

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
Design Review		
1 Administrative Design Review: Single family residential additions; additions of less than 500 sf for multifamily and nonresidential	\$761	
2 Comprehensive Design Review – Small New single family residence; new multifamily building with 2 to 4 units; multifamily and nonresidential additions 500 to 5,000sf	\$3,885	
3 Comprehensive Design Review – Medium New multifamily building with 5 to 10 units; multifamily and nonresidential additions 5,001 to 10,000sf	\$10,438	
4 Comprehensive Design Review – Large New multifamily building of 10 or more units; new nonresidential buildings; multifamily and nonresidential additions greater than 10,000sf	\$20,000 Deposit; \$14,000 Minimum Fee	
5 Sign Permit: New Sign/Approved Program, replace old sign as previously approved, etc.	\$452	
6 Creative Sign Program: Encourage signs of unique design	\$788	
7 Sign Program: 5 or more signs or greater than 200 sq. ft. of total aggregate sign area or building with 3 or more tenants.	\$2,258	
Use Permits		
8 Similar Use Determination	\$341	
9 Administrative Use Permits (AUP): Outdoor Dining	\$919	
10 Temporary Use Permits (TUP) – Small. Special one-day events, such as grand openings Outdoor sales and display. Seasonal sales (Christmas tree sales, pumpkin sales)	\$368	[a]
11 Temporary Use Permits (TUP) – Large. Construction yards and storage sheds Expositions, concerts, clinics, amusement rides, and flea markets.	\$814	[a]
12 Conditional Use Permits (CUP)	\$5,445	
13 Home Occupation Permit	\$147	
14 Condo Conversion Permit	\$7,500 Deposit; \$5,000 Minimum Fee	
15 Tree Removal Permit	\$226	
16 Use Permit Amendments	\$2,709	
17 Use Permit - Combined with Other Permits	100% of highest applicable permit fee, plus 50% of all other applicable permit fees	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
Variances		
18 Minor Deviation	\$693	
19 Single Family Variance	\$1,733	
20 All Other Variance Requests	\$4,967	
Policy / Plan Amendments		
21 Rezoning / Annexation	\$20,000 Deposit; \$14,000 Minimum Fee	
22 Rezoning / Zoning Code Amendment (Includes Map and Text)	\$9,933	
23 Minor Development Plan Amendment	\$452	
24 General Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
25 Specific Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
Subdivision / Mapping		
26 Subdivision / Tentative Map		
a) Minor Subdivision / Parcel Map (4 Lots or Less)	\$5,000 Deposit; \$3,500 Minimum Fee	
b) Major Subdivision / Tract Map (5 or More Lots)	\$7,500 Deposit; \$5,000 Minimum Fee	
27 Lot Line Adjustment	\$2,000 Deposit; \$1,400 Minimum Fee	
28 Lot Merger	\$2,000 Deposit; \$1,400 Minimum Fee	
29 Easement / Street Vacation / Existing Utility Review	\$2,000 Deposit; \$1,400 Minimum Fee	
30 Final Map		
a) Parcel Map	\$5,000 Deposit; \$3,500 Minimum Fee	
b) Tract Map	\$7,500 Deposit; \$5,000 Minimum Fee	
Environmental Review		
31 Categorical Exemption	\$263	
32 Initial Study	\$3,500 or Consultant Cost + 15%	
33 Negative Declaration	\$5,000 Deposit; \$3,500 Minimum Fee	
34 Mitigated Negative Declaration	\$10,000 Deposit; \$7,000 Minimum Fee	
35 Environmental Impact Report	Consultant Cost + 15%; Deposit TBD	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
Agreements		
36 Development Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
37 Affordable Housing Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
38 Review of CC&R's	\$2,500 Deposit; \$1,750 Minimum Fee	
Other Development Services		
39 Extensions	1/2 Original Fee	
40 Appeals of Department, Administrative and Planning Commission Actions (Per Appeal)	\$500 + \$2,500 Deposit	[b]
41 Zoning Administrator Hearing (Each Required Hearing)	\$509	
42 Planning Commission / City Council Hearing (Each Required Hearing)	\$677	
43 Records Research	\$100 per half hour after first hour	
44 Address Assignment	\$322	[c]
Public Noticing		
45 Project Notification Sign	\$263 per sign (as needed)	
46 Public Noticing (Administrative)	\$473	
47 Public Noticing (Public Hearing Required)	\$735	
48 Public Noticing (Deposit-Based Project)	Deposit	
Small Cell Wireless		
49 Small Cell: Right of Way Pole Usage Fee	\$284 per pole annually	
50 Small Cell Wireless Attachment Fee	\$525 for first five + \$105 for each additional	
51 Small Cell Wireless New Pole	\$1,050	
Affordable Housing Requests		
52 Equity-Share Payoff Demand	\$339	
53 Reconveyance	\$339	
54 Density Bonus Application	\$452	
Redevelopment (Successor Agency)		
55 Loan Extension Application Fee (Commercial/Residential)	\$341	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
Technology Enhancement Fee		
56 Technology Fee (% of plan review and permit fee)	10%	
Violation Fees		
57 Penalty for Work Without Planning Approval	equal to permit fee	
Hourly Rates and Fees for Services Not Listed in this Fee Schedule		
58 Rates for Services Not Listed Above		
a) Planning Personnel (per hour)	\$226	
b) Contract Planning, Peer Review, Architecture Review, Etc.	Pass through of Actual Cost + 15%	
c) Specialized Attorney Services	Pass through of Actual Cost	
59 Hardcopy Records Request	\$0.10 per single side page	
60 Oversize documents	\$3 per page	

[a] Temporary use permit fee may be reduced to \$0 (no charge) for non-profit entities.

[b] Planning Commission Appeal requests initiated by the City Council members shall be accompanied by a \$250 rather than \$500 appellant fee. The \$250 may be refundable if the appeal initiated by a majority of the City Council members that hear the appeal request.

[c] The increase from \$215 to \$322 is to recover the increased cost for additional staff time due to the additional steps required to update the GIS information associated with the address.

Overview of Fee Structure

Fees may be either fixed fees, or Full Cost Recovery with Minimum Amount Due. When a fee is Full Cost Recovery with Minimum Amount Due, the minimum amount charged shall be the Minimum Fee. The City reserves the right to collect amounts in excess of the minimum fee when City costs or other review costs (e.g. consultant, County, attorney, etc.) exceed this amount.

Use of Full Cost Recovery with Minimum Amount Due

For fees collected using Full Cost Recovery with Minimum Amount Due, the City will provide an accounting of internal costs and other related costs (e.g. consultant, County, attorney, etc.), to support any amounts billed in excess of the minimum amount due.

Full Cost Deposits and Deposit Replenishment Policy

Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.

Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount.

When more than one full cost application is submitted, the sum total of the initial full cost deposit amount may be reduced by up to 20% at the discretion of the Planning Director.

Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).

As may be required by the Planning Department or Public Works Department for project evaluation or environmental review, all payment for attorney and consultant work shall be the responsibility of the applicant.

City of Pinole

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee	Note
1 Courtesy Inspection		
a) First Inspection	No Charge	
b) Second Inspection to Verify Violation Corrected	No Charge	
c) Each Additional Inspection	\$81	
2 Re-Inspection Fee	\$81	
3 Abatement Warrant	\$323	
4 Serving Notice	\$40	
5 Lien Approval Fee	\$158	
6 Special Assessment Approval Fee	\$158	
7 Lien Release Fee	\$158	
8 Tobacco Retailer License		
a) New	\$219	
b) Renewal	\$219	
c) Late Renewal	Same as Business Lic.	
d) Suspension Appeal	\$219	
e) Citation Appeal		
9 Request for Extension of Time		
a) First Request	No Charge	
b) Second and Subsequent Requests (each)	\$37	
10 Oversized and Non-Motorized Vehicle Visitor Parking Permit	bill hourly; 1-hour min.	[a]
11 Appeals		
a) Notice and Order Appeal	\$604	
b) Notice of Violations Appeal	\$604	
c) Administrative Citation Appeal	\$26	
12 Technology Fee (% of Fee)	10%	
13 Late Payment Penalty	5% of unpaid amount	
14 Rates for Services Not Listed Above		
a) Code Enforcement Personnel (per hour)	\$162	
b) Specialized Services Including, but not limited to, Attorney and Abatement Services	Pass through of Actual Cost	
15 Hardcopy Records Request	\$0.10 per single side page	
16 Oversize documents	\$3 per page	

[a] Pinole Municipal Code Section 8.24.035.C.3

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee	Note
Encroachment Permit Fees		
1 Permit Issuance Fee (applies to all encroachment permits)	\$158	
2 Permit Renewal Fee / Time Extension	\$105	
3 Permit Fee		
a) Sewer Lateral		
i) Base Permit Fee	\$210	
ii) Video Inspection, If Required	\$105	
b) Concrete Flat Work or Under Sidewalk Drain		
i) Up to 500 SF	\$420	
ii) Add for Each Additional 500 SF	\$105	
c) Street Cut or Drainage Modifications		
i) < 10 CY excavated	\$630	
ii) Add for Each Additional 10 CY	\$315	
d) Utility Pole - Set, Relocate or Remove	\$420	
e) Utilities Structure Inspection	\$315	
f) Storage in Public Right-of-Way for Moving Pods	\$105	
g) Landscape Maintenance	\$105	
h) Temporary Staging for Items Not Listed Above	\$105	
i) Block Party Permit	Permit Issuance Fee	
j) Vendor Permit	Permit Issuance Fee	
k) Traffic Control Only	\$210	
l) Major Project		[a]
i) First Day	\$630	
ii) Each Additional Day	\$315	
m) Projects Greater than Two Weeks in Duration	\$4,000 Deposit	
n) Permit Types Not Listed	\$210	
4 Other Applicable Fees, if Required		
a) Traffic Control Plan Review	\$315	
b) Revocable Encroachment Permit / Hold Harmless Agreement	\$525	
5 Permit Bond / Deposit		
a) One-year maintenance bond for street cuts equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	
b) Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by Public Works Director / City Engineer. Deposit is returned upon passing final inspection for concrete work.	Varies - See description	
c) One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee	Note
Grading Fees		
6 Grading Plan Review		
a) 0 - 50 CY		
b) 50 to 10,000 CY	\$945	
c) 10,001 to 100,000 CY	\$1,365	
d) Add for Each 10,000 CY above 100,000	\$315	
7 Grading Permit Issuance	\$210	
8 Grading Permit Bond (per CY)	\$5	
9 Grading Inspection		
a) 0 - 50 CY		
b) 50 to 10,000 CY	\$1,260	[b]
c) 10,001 to 100,000 CY	\$2,520	[c]
d) Add for Each 10,000 CY above 100,000	\$210	
Erosion and Clean Water (Including Full Trash Capture System)		
10 Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for Construction Projects that Require Stormwater Pollution Prevention, Includes Monthly Inspection)		
a) Less than 1-Acre Hillside Site, Requiring an Erosion and Sediment Control Plan	\$630	[d]
b) More than 1-Acre Requiring an Erosion and Sediment Control Plan	\$1,260	[d]
c) Re-Inspections (Due to Fail in Maintaining BMP's)	\$210	[d]
11 C.3 Fees for Projects Which Create or Replace More than 10,000 SF of Impervious Surface		
a) Stormwater Control Plan Review / Approval	\$945	[d]
b) Operations and Maintenance Plan Review / Approval	\$525	[d]
c) Annual Inspection Fee		
i) Up to 25,000 SF	\$840	[d]
ii) Greater than 25,000 SF	\$1,680	[d]
Oversize Load Permit Fee		
12 Oversize Load Permit Fee		
a) Per Day	\$17	
b) Annual	\$95	
Temporary Barricade Delivery / Pickup		
13 Temporary Barricade Delivery / Pickup		
a) Temporary Barricade Delivery / Pickup	\$210	
b) Refundable Security Deposit	TBD by Public Works Director / City Engineer	

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee	Note
Other		
14 After Hours Inspection (per hour) (4-hour minimum)	\$252	
15 Re-inspection Fee / Missed Inspection / Excessive Inspection Fee (2nd Time or More)	\$210	[e]
16 Excessive Resubmittals	\$210	[e]
17 Revisions	\$210	
Expedited Permit / Plan Review Fees		
18 Expedited Permit / Plan Review Fees	1.5x standard fee	
Technology Enhancement Fee		
19 Technology Fee (% of plan review and permit fee)	10%	
Violation Fees		
20 Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee	
Hourly Rates and Fees for Services Not Listed in this Fee Schedule		
21 In-House Public Works Personnel	\$210	
22 Contract Service Providers	Pass through of Actual Cost + 15%	
23 Attorney Services	Pass through of Actual Cost	

[a] Major Projects include ground disturbing activities, projects lasting longer than three days, or projects that require permanent traffic control for the duration of the project (e.g. excavation, trenching, boring, etc.).

[b] Fee includes up to 8 inspections. Any additional inspections will be charged at hourly rate.

[c] Fee includes up to 16 inspections. Any additional inspections will be charged at hourly rate.

[d] If a contract service provider is used for these reviews, the City may pass through of actual cost, plus 15% to the applicant, rather than fixed fee amounts listed.

[e] All fees include up to three plan checks and inspection and re-inspection. The City will bill hourly for additional plan review and inspections required.

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
OPERATIONAL PERMITS		
1 Aerosol Products Permit to store, manufacture, or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.	\$316	
2 Amusement Buildings Permit to operate a special amusement building.	\$316	
3 Aviation Facilities Permit to use Group-H or Group-S occupancies for aircraft servicing or the repair of aircraft, including aircraft fuel-servicing vehicles. Does not include permits for hot works, flammable/combustible spraying operations, or hazardous materials.	\$632	
4 Carbon Dioxide Systems used in Beverage Dispensing Applications Permit to operate a carbon dioxide system used for beverage dispensing having more than 100 pounds of carbon dioxide.	\$316	
5 Carnivals, Fairs, Festivals, and Exhibitions		
a) Permit to operate a carnival, fair, festival, or exhibition. Inspections conducted during normal work hours – (1.25 hours).	\$395	
b) Additional inspection time during normal business hours, per ½ hour.	\$158	
c) Additional inspection time after normal business hours, per hour.	\$316	
d) Overtime and Weekend Inspections: Two hour minimum fee.	\$632	
6 Cellulos Nitrate Film Permit to store, use, or handle cellulose nitrate film in a Group A occupancy.	\$474	
7 Combustible Dust Production Permit to operate facility with operations producing combustible dust (e.g., grain elevator, flower starch mill, fee mill, or a plan pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, etc.).		
a) Up to 2500 sq. ft.	\$316	
b) More than 2500 sq. ft.	\$632	
8 Combustible Fibers Permit to store or handle combustible fibers in excess of 100 cu. ft.	\$632	
9 Compressed Gas Permit to store, use, or handle compressed gases at normal temperature and pressure in excess of the amounts listed in Table 105.6.9 of the CFC.	\$395	
10 Covered and Open Mall Buildings Permit for the placement of retail fixtures and displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment, and the use of open flame or flame producing equipment in the mall.	\$395	
11 Cryogenic Fluids Permit to produce, store, transport on site, use, handle, or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11 of the CFC.	\$395	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
12 Cutting and Welding Permit to conduct cutting or welding operations.	\$395	
13 Dry Cleaning Permit to engage in dry cleaning operations or to change to a more hazardous cleaning solvent in existing dry cleaning equipment.	\$395	
14 Explosives Permit to manufacture, store, handle, sell, or use any quantity of explosives or explosive materials. <u>See Pyrotechnic Special Effects Material section.</u>		
a) Up to 100 lbs.	\$632	
b) More than 100 lbs.	\$948	
15 Gunpowder Sales Permit for the resale of gunpowder (does not include inspection fees required in FC – 15b.3).		
a) Up to 100 lbs.	\$2	
b) More than 100 lbs.	\$10	
c) Inspection time, per ½ hour.	\$158	
16 Fire Hydrants and Valves Permit to use or operate fire hydrants or valves intended for fire suppression. See Engineering Fee Schedule for temporary construction water supplies.	\$316	
17 Flammable and Combustible Liquids		
a) Permit to use or operate a pipeline for the transportation within facilities of flammable or combustible liquids.	\$395	
b) Permit to store, handle, or use Class I liquids. In excess of 5 gallons – Inside.	\$395	
c) In excess of 10 gallons – Outside.	\$632	
d) Permit to store, handle, or use Class II or Class III liquids. In excess of 25 gallons – Inside.	\$395	
e) In excess of 60 gallons – Outside.	\$395	
f) Permit to store, handle, or use class IIIB liquids in tanks or portable tanks for fueling motor vehicles at motor fuel dispensing facilities or where connected to fuel-burning equipment.	\$395	
g) Permit to remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes.	\$395	
h) Permit to place temporarily out of service (for more than 90 days) an underground, protected above-ground, or above-ground flammable or combustible liquid tank.	\$948	
i) Permit to change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed.	\$395	
j) Permit to manufacture, process, blend, or refine flammable or combustible liquids.	\$632	
18 Floor Finishing Permit to use Class I or Class II liquids for the refinishing of floorings in excess of 350 sq. ft.	\$395	
19 Fruit and Crop Ripening Permit to operate a fruit or crop ripening facility or conduct a fruit-ripening process using ethylene gas.	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
20 Fumigation and Insecticidal Fogging Permit to operate a business of fumigation or insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used.	N/C	
21 Hazardous Materials Permit to store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 105.6.21 of the CFC. <ul style="list-style-type: none"> a) 1-5 products. \$316 b) 5-10 products. \$948 c) 11 or more products. \$1,580 		
22 HPM Facilities Permit to store, handle, or use hazardous production materials.	\$1,580	
High-Piled Storage		
23 Permit to use a building or portion thereof for high-pile storage in excess of 500 square feet.	\$632	
24 Up to 5,000 sq. ft. More than 5,000 sq. ft.	\$948	
25 Hot Work Permit to conduct hot work.	\$158	
26 Industrial Oven Permit to operate an industrial oven.	\$632	
27 Lumber Yards and Woodworking Plants Permit for the storage or processing of lumber exceeding 100,000 board feet.	\$632	
28 Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings Permit to operate, display, or demonstrate liquid- or gas-fueled equipment in assembly buildings.	\$316	
29 LPG <ul style="list-style-type: none"> a) Permit to dispense, store, and use LPG. \$395 b) Permit to operate a plant/facility. \$632 c) Permit to exchange cylinders only – no refilling. \$316 		
30 Magnesium Permit to melt, cast, heat, cast, or grind more than 10 lbs.	\$474	
31 Miscellaneous Combustible Storage Permit to store in any building or upon any premises in excess of 2,500 cu. ft. gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets, or similar combustible materials.	\$632	
Motor Fuel-Dispensing Facilities		
32 Permit to operate automotive, marine, and fleet motor fuel-dispensing facilities.	\$632	
33 Permit to dispense liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at approved locations. Also includes the limited or temporary fueling operations for special events (e.g., the fueling of watercraft from shore, piers, floats, or barges).	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
34 Open Flames and Torches Permit to remove paint with a torch, or to use a torch or open flame device in a wildfire risk area.	\$316	
35 Open Flames and Candles Permit to use open flames or candles in connection with restaurants, public assemblies, or drinking establishments.	\$316	
36 Organic Coatings Permit to manufacture any organic coating in excess of 1 gallon in one day.	\$316	
37 Public Assemblies Permit to operate place of assembly. <ul style="list-style-type: none"> a) Occupancy load 50-100 b) Occupancy load 101-200 c) Occupancy load 201-299 d) Occupancy load 300 + 	\$395 \$632 \$632 \$948	
38 Pyrotechnic Special Effects Material Permit to use or handle fireworks or pyrotechnics. <ul style="list-style-type: none"> a) Inspections during normal work hours – (2 hours). b) Additional inspection time during normal business hours, per ½ hour c) Additional inspection time after normal business hours, per hour d) Overtime and weekend inspections: Two-hour minimum fee. 	\$632 \$158 \$316 \$632	
39 Permit to use or handle fireworks or pyrotechnics, including fireworks aerial displays. <ul style="list-style-type: none"> a) Inspections during normal work hours – (2.5 hours). b) Additional inspection time during normal business hours, per ½ hour. c) Additional inspection time after normal business hours, per hour d) Overtime and weekend inspections: Three hour minimum fee. 	\$790 \$158 \$316 \$948	
40 Pyroxylin Plastics Permit to store or handle more than of 25 lbs. of cellulose nitrate (pyroxylin) plastics, or to assemble or manufacture articles involving pyroxylin plastics.	\$316	
41 Refrigeration Equipment Permit to operate a mechanical refrigeration unit or system.	\$474	
42 Repair Garages Permit to operate an engine or motor vehicle repair garage, including automotive, marine and similar fueled apparatus. <ul style="list-style-type: none"> a) 1 – 4 repair bays b) 5 – 8 repair bays c) More than 8 repair bays 	\$395 \$474 \$632	
43 Rooftop Heliport Permit to operate a rooftop heliport.	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
44 Spraying or Dipping Permit to conduct spraying or dipping operations utilizing flammable or combustible liquids or the application of combustible powder.	\$395	
45 Storage of Scrap Tires and Tire Byproducts Permit to establish, conduct, or maintain storage of scrap tires and tire byproducts in excess of 2,500 cu. ft. of total volume. See Tire Storage section	\$632	
46 Temporary Membrane Structures and Tents Permit to operate an air-supported temporary membrane structure, including tents and canopies, having an area in excess of 400 sq. ft. (inspections during normal work hours only). <ul style="list-style-type: none"> a) 401 sq. ft. to 699 sq. ft. \$158 b) 700 sq. ft. to 5,000 sq. ft. \$316 c) More than 5,000 sq. ft. \$474 d) Additional inspection time during normal business hours, per ½ hour. \$158 e) Additional inspection time after normal business hours, per hour. \$316 f) Overtime and weekend inspections: Two-hour minimum fee. \$632 g) Permit to extend the use of a tent, canopy, or air-supported structure for an additional 180 days. (1 extension per structure) \$316 		
47 Tire Rebuilding Plant Permit to operate and maintain a tire rebuilding plant.	\$632	
48 Waste Handling Facility Permit to operate a wrecking yard, junkyard, or waste handling facility.	\$632	
49 Wood Products Permit to store chips, hogged material, lumber, or plywood in excess of 200 cu. ft.	\$632	
50 Asbestos Removal Permit to conduct asbestos removal operations.	\$316	
51 Automobile Wrecking or Dismantling Yard Permit to operate an automobile wrecking or dismantling yard.	\$632	
52 Battery Systems Permit to operate stationary lead-acid battery systems having a liquid capacity of more than 50 gallons.	\$316	
53 Christmas Tree Sales Permit to operate a Christmas Tree lot.	\$632	
54 Emergency Responder Radio Coverage Permit to operate a facility with emergency responder radio coverage systems.	\$158	
55 Model Rockets <ul style="list-style-type: none"> a) Permit to sell model rocket motors or launch model rockets in excess of three launches per event. Permits are per site and are effective as long as site conditions remain unchanged. \$316 b) Additional site inspection time, per half hour. \$158 		

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
56 Tire Storage Permit to store tires in excess of 1,000 cu. ft. inside buildings.	\$395	
57 Oil Extraction Process Permit to extract oil from organic material by a process that uses a volatile solvent or liquid carbon dioxide.	\$316	
58 Indoor Growing Operation Permit to conduct an indoor growing operation, except agricultural greenhouses in an agricultural zone.	\$316	
LICENSED CARE FACILITY - 24 HOURS		
59 Inspection of a 24-hour licensed care facility, including: Social Rehabilitation Facility, Residential Care Facility, Assisted Living, Residential Care Facility for the Elderly, Halfway Houses, Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough, Alcoholism or Drug Abuse Recovery/Treatment Facility, Congregate Living Health Facility, Group Homes, Immediate Care Facility, and Infant Care Facility.		
a) Base Fee.	\$316	
b) Plus \$ 4.00 per unit/occupant.	\$4	
c) Inspection of a 24-hour Infant Care Facility for children 2 ½ years of age and younger.		
i)Base Fee.	\$316	
ii) Plus \$ 4.00 per unit/occupant.	\$4	
60 LICENSED CARE FACILITY - LESS THAN 24 HOURS		
Inspection of a non-24-hour license care facility with occupant load greater than 6, including: Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family Day Care Home.		
a) Adult or Day Care Facility (non-ambulatory)	\$316	
b) Adult or Child Large Family Day Care	\$316	
c) Adult or Child Day Care Center	\$316	
d) Inspection of a Licensed Clinic	\$316	
61 SCHOOLS - (E Occupancy)		
Permit to operate and maintain a school.		
a) Occupant load less than 50.	\$395	
b) Occupant load 50-149.	\$632	
c) Occupant load 150-499.	\$632	
d) Occupant load 500 or greater.	\$948	
62 HIGH-RISE/MID-RISE - FIRE & LIFE SYSTEM SAFETY INSPECTION		
a) High Rise Inspection of a Hi-Rise building (State certification inspection) - Pre 1974.	\$2,528	
b) High Rise Inspection of a Hi-Rise building (State certification inspection) - Post 1974.	\$632	
c) Plus \$.006 per sq. ft.	.006 / sq. ft.	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
63 Mid-Rise a) Inspection and test of life safety systems (e.g., smoke management), including where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements.	\$632	
b) Plus \$.006 per sq. ft.	.006 / sq. ft.	
64 HOSPITALS – INSTITUTION / JAILS - Hospitals (medical, surgical, and psychiatric) and Nursing Homes		
a) Inspection of hospital or nursing home.	\$632	
b) Plus \$ 4.00 per patient/bed.	\$4	
65 Out-Patient Clinics		
a) Inspection of out-patient clinic with more than 5 patients.	\$316	
b) Plus \$ 4.00 per unit/occupant.	\$4	
66 Police Services Facilities (holding cells)	\$316	
Inspection of police services facilities and DOJ review (includes the approval of Evacuation & Life Safety Procedures).		
67 Adult/Juvenile Detention Facilities	\$948	
Inspection of adult and/or juvenile detention facilities.		
MULTI-RESIDENTIAL - (hotel, motel, apartments, condominiums)		
68 Motel/Hotel		
a) Inspection of a hotel or motel.	\$474	
b) Plus \$ 4.00 per unit.	\$4.00 / unit	
69 Apartments/Condominiums		
a) Inspection of apartments or condominiums, three stories or more.	\$474	
b) Plus \$ 4.00 per unit.	\$4.00 / unit	
c) Inspection of apartments or condominiums, less than three stories.		
i) 3 – 12 units, base fee.	\$115	
ii) 13 - 30 units, base fee.	\$158	
iii) Plus \$ 3.00 per unit.	\$3.00 / unit	
iv) 31 or more units, base fee.	\$158	
v) Plus \$ 4.00 per unit.	\$4.00 / unit	
70 BURNING PERMIT - Agricultural Burn Permit - BAAQMD 5-401.11		
a) Range Management.	\$158	
b) Open Burning: Recreational-Bonfire Permit. Religious	\$316	
c) Service Burn Permit.	N/C	
FALSE ALARMS		
71 Nuisance (Repeated) False Alarms	\$457	
Engine company response, after three (3) reported false alarms within a 180- day period. Includes: alarm sounding, water-flow alarms, and smoke or heat detectors.		

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
MISCELLANEOUS INSPECTIONS		
72 Change of Occupancy/Site Inspection/Miscellaneous Inspection Site, miscellaneous, or requested inspection for a change of occupancy, including, but not limited to, inspections conducted when required by Building Official, Planning, or other governmental agency, and where not elsewhere listed. Provides 1 hour of inspection time.	\$316	
73 Third or Non-Compliant Inspections Inspection for third and/or non-compliant inspections, per inspection.	\$316	
74 Group B/M Occupancy		
a) Inspection of Group B/M Occupancy. <u>Provides 1/2 hour of inspection time.</u>	\$158	
b) Additional inspection time, per 1/2 hour.	\$158	
75 HOURLY INSPECTION – OVERTIME - INSTRUCTIONAL RATES		
a) Additional inspection or instructional time during normal business hours, per half hour.	\$158	
b) Additional inspection time or instructional time after normal business hours, per hour.	\$316	
76 Overtime and weekend inspections: Two hour minimum fee.	\$632	
COPY SERVICES		
77 Photocopies Letter or legal size, per page.	\$.20 / page	
78 Laserfiche Retrieval		
a) Minimum fee, provides ¼ hour. Additional time, per ¼ hour.	\$11	
b) Plus \$.20 per page.	\$.20 / page	
79 Copies of Photos - Fee, per ¼ hour. Plus actual cost of photos.	\$11	

- Inspection fees are based on \$316.00 per hour during normal business hours.
- Normal business hours are between 8am - 5pm, Monday – Friday.
- Inspection and/or permit fees will be assessed at the time of the primary inspection.
- All inspection/permit fees include one (1) primary and one (1) re-inspection, unless otherwise noted.
- Occupancies requiring three (3) or more inspections for compliance will be assessed an additional \$316.00 fee for each inspection.

Authority

Health & Safety Code: §§ 12101, 12640, 13109, 13113, 13116, 13131.5, 13143.2 (b), (c), (d), (e), 13143.9, 13145, 13146(a)(1)(b), (c), (e), 13146.1, 13146.2 (a), (b), 13146.3, 13916, 13235, 13862, 13869, 13869.7, 13875, 13874, 17921, 17948, 17962; Government Code: §§ 6103.7, 6253(b); California Fire Code: §§ 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2; Title 19, CCR: §§ 1.12, 3.28, 982, 1565.1, 1033, 1034, and 1035; Fire District Ordinance No. 2019-37.

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
FIRE ENGINEERING AND PLAN REVIEW FEES		
PLAN REVIEW		
Preliminary Plan Review - Consultations - Meetings		
1 In office design review/preliminary plan consultation meetings. Per half hour	\$158	
2 Out of office design and/or consultation meetings. \$316.00 per hour, two (2) hour minimum	\$632	
Land Development		
3 Major Subdivision Plan Review (5 or More Lots/Parcels)		
a) Review for access, hydrant placement Fee includes two (2) hours plan review and one (1) visual inspection	\$948	
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revision	\$316	
d) Additional plan review time, per half hour	\$158	
4 Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		
a) Review for access, hydrant placement Fee includes 1/2 hour plan review and one (1) visual inspection	\$474	
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
5 Single Family Home Review - access and water supply		
a) Review for access, hydrant placement Fee includes 1/2 hour plan review and one (1) visual inspection *(Does not includes review of fire sprinkler systems - see Section 5.4)	\$158	
b) Each inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
6 Multi-Family Home Review - access and water supply		
a) Review for access, hydrant placement Fee includes two (2) hours plan review and one (1) visual inspection	\$948	
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
7 Commercial Facility review - access and water supply		
a) Review for access, hydrant placement Fee includes one (1) hour plan review and one (1) visual inspection	\$632	
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Temporary Access Roads and Water Supply		
8 Install a Temporary Access Road - Residential and Commercial		
a) Minimum plan review base fee for one (1) and two (2) homes	\$316	
b) Minimum plan review for large developments and commercial projects	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
9 Install a Temporary Water Supply System		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Water Supply - Fire Service Mains - Fire Hydrants		
10 Fire Service - Emergency Repair		
a) Review of underground piping, placement and size	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional inspection, per hour	\$316	
c) Additional plan review time, per half hour	\$158	
11 Private Fire Service Mains		
a) Minimum plan review base fee of system	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Fire service main installation also requires hydro and flush. See 12 and 13.		
12 Flush - Private Fire Service System		
a) Minimum inspection base fee	\$316	
Fee includes one (1) hour onsite inspection time		
b) Each additional inspection, per hour	\$316	
13 Hydrostatic Test - Private Fire Service System		
a) Minimum inspection base fee	\$316	
Fee includes one (1) hour onsite inspection time		
b) Each additional inspection, per hour	\$316	
14 Water Flow Information (office only, no field test required)		
a) Fee for water flow information	\$158	
(Fire District information must be current within 6 months)		
15 Water Flow Information Field Test		
a) Minimum field test base fee	\$632	
Fee includes field test for available fire flow for Hydrant and Fire Sprinkler Systems		
b) Additional or multiple flow tests, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
16 Rural Water Supply		
a) Minimum plan review base fee of tank and underground piping Fee includes one (1) hour plan review and one (1) visual inspection	\$632	
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
e) Rural water supply flush	\$316	
Building Construction - New Buildings and Tenant Improvements		
17 New Construction or Building Additions Plan Review		
a) Minimum plan review base fee	\$948	
b) Plus \$.07 per square foot in excess of 2000 sq. ft. Fee includes two (2) hours plan review and one (1) field inspection	\$.07 / sq ft	
c) Additional inspections, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
18 Tenant Improvement Plan review (for building additions see 17)		
a) Minimum plan review base fee \$632.00	\$632	
b) Plus \$.07 per square foot in excess of 2000 sq. ft. Fee includes one (1) hour plan review and one (1) field inspection	\$.07 / sq ft	
c) Additional inspections, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
Fire Protection System		
19 Tenant Improvement Fire Sprinklers (without calculations)		
a) Minimum plan review base fee	\$632	
b) Plus \$.50 per head in excess of 10 heads Fee includes 1.5 hours plan review and one (1) field inspection	\$.50 / head	
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
20 Tenant Improvement Fire Sprinklers (with calculations)		
a) Minimum plan review base fee	\$790	
b) Plus \$.50 per head in excess of 10 heads Fee includes 1.5 hours plan review and one (1) field inspection	\$.50 / head	
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
21 New Commercial Fire Sprinkler System (13 and 13 R systems)		
a) Minimum plan review base fee per riser	\$1,264	
b) Plus \$.50 per sprinkler head	\$.50 / head	
Fee includes two (2) hours plan review and two (2) field inspections		
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
22 Residential Fire Sprinkler System (single family home)		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
23 Residential Fire Sprinkler System (multiple homes)		
a) Minimum plan review base fee per model	\$790	
For model only - Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
b) Each additional lot (hydrostatic test and final inspection)	\$474	
c) Each additional inspection (e.g., models, individual homes), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
24 Standpipe System		
a) Minimum plan review base fee	\$948	
Fee includes two (2) hours plan review and one (1) field inspection		
b) Each additional inspection (e.g., hydro, flush, flow test, etc.), per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
25 Spray Booth		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
26 Pre-Action Fire Suppression System		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) field inspections		
*(Does not include fire alarm review - see Section 6.1)		
b) Each additional inspection, per hour \$316.00	\$316	
c) Re-submittals or revisions \$316.00	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
27 Fixed Fire Suppressions System - (wet/dry chem, water mist, etc.)		
a) Minimum plan review base fee	\$632	
b) Each additional separate system at same location	\$316	
Fee includes one (1) hour plan review and one (1) field inspection		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
28 Clean Agent Fire Suppression System		
a) Minimum plan review base fee	\$1,264	
Fee includes one (1) hour plan review and up to three (3) hours of inspection time		
*(Does not include fire alarm review - see Section 6.1)		
a) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
29 Fire Pump Installation		
a) Minimum plan review base fee	\$2,212	
Fee includes two (2) hours plan review and up to (5) hours of field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
30 Commercial Cooking (Hood and Duct) Fire Suppression System		
a) Minimum plan review base fee	\$632	
b) Each additional system review	\$316	
Fee includes one (1) hour plan review and one (1) hour of inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
31 Smoke and Heat Vents	\$632	
a) Minimum plan review base fee	\$316	
Fee includes one (1) hour plan review and one (1) hour of inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$158	
d) Additional plan review time, per half hour		
32 Smoke Management/Control System		
a) Minimum plan review base feex	\$2,212	
Fee includes three (3) hours plan review and up to four (4) hours of field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
33 Explosion Control (includes: vents, dust collection, etc.)		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and up to two (2) hours field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Fire Alarm System		
34 Fire Alarm System		
a) Minimum plan review base fee	\$790	
b) Plus \$10.00 per initiating and notification device	\$10.00 / device	
Fee includes two (2) hours plan review and up to one (1) hour of field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
f) Pre-wire inspections, per hour	\$316	
35 Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.)		
a) Minimum plan review base fee	\$632	
b) Plus \$10.00 per initiating and notification device in excess of 4 devices	\$10.00 / device	
Fee includes one (1) hour plan review and one (1) hour field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
36 Fire Alarm Panel Replacement Only		
a) Minimum plan review base fee	\$632	
b) Plus \$10.00 per initiating and notification device, if altered	\$10.00 / device	
Fee includes one (1) hour plan review and one (1) hour field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
37 High-Rise Fire Alarm (new and/or system upgrade)		
a) Minimum plan review base fee	\$2,536	
b) Plus \$10.00 per initiating and notification device	\$10.00 / device	
Fee includes four (4) hours plan review and up to four (4) hours of field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
f) Pre-wire inspections, per hour	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Flammable and Combustible Liquids Under/Aboveground Tanks-Piping-Dispensing		
38 Install Underground Tanks		
a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) hour of site inspection time	\$632	
b) Each additional tank	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
39 Remove Underground/Above-Ground Tank		
a) Minimum plan review base fee Fee includes one (1) hour plan review and two (2) hours of inspection/site time	\$948	
b) Each additional inspection, per hour	\$316	
40 Install Aboveground Tank		
a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) hour of site inspection time	\$632	
b) Each additional tank	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
41 Abandon Underground/Above-Ground Tank in Place		
a) Minimum plan review base fee Fee includes one (1) hour plan review and two (2) hours of inspection/site time	\$948	
b) Each additional inspection, per hour	\$316	
42 Fuel Dispensing Modification (EVR, Dispenser change out, other component change out, etc.)		
a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) hour of site inspection time	\$632	
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
43 Apply Interior Coating to Flammable Liquid Tanks		
a) Minimum plan review base fee Fee includes one (1) hour plan review and two (2) hours of inspection/site time	\$948	
b) Each additional inspection, per hour	\$316	
44 Compressed Gas Systems: LPG-CNG - Medical-Cryogenics		
Container Exchange Programs; LPG Tank Installation Without Dispensing		
a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) hour of site inspection time	\$632	
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
45 LPG-CNG-Hydrogen (Tank Install and/or Dispensing)		
a) Minimum plan review base fee	\$948	
Fee includes 1.5 hours of plan review and two (2) hours of site inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
46 Medical or Compressed Gas Systems		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
47 Cryogenics Fixed Installation		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
48 Compressed Gas Storage		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Energy Storage System		
49 Battery Systems/Energy Storage		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Special Hazards - Hazardous Materials, Mechanical System, etc.		
50 Dust Collection Systems		
a) Minimum plan review base fee	\$790	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
51 Explosives Storage		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
52 Hazardous Materials Compliance review		
a) Minimum review of MSDS, HMMP and/or HMIS submittals	\$316	
Fee includes one (1) hour of review time		
b) Additional plan review time, per half hour	\$158	
53 Hazardous Materials - Storage - Dispensing - Open/Closed Systems		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and two (2) site inspections		
b) Each additional system plan review, minimum two (2) hours	\$632	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
54 High-Pile or Rack Storage		
a) Minimum plan review base fee	\$948	
Fee includes 1.5 hours of plan review and 1.5 hours of site inspection time		
b) Additional field inspection time, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
55 Mechanical Refrigeration System		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
56 Plant Extraction System		
a) Minimum plan review base fee	\$948	
Fee includes two (2) hours plan review and one (1) site inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Miscellaneous Submittals - Alternative Means and Methods		
57 Miscellaneous Submittals or Plans Review Plans or submittals not described elsewhere		
a) Minimum plan review base fee Fee includes one (1) hour plan review and one (1) field inspection	\$632	
b) Additional plan review time will be charged on hourly basis	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
58 Alternative Means and Methods Requests or Code Interpretation Review		
a) Minimum review base fee Fee includes two (2) hours of plan review/consultation time	\$632	
b) Additional plan review time, per half hour	\$158	
59 Expedite Plan Review Requests and Reviews Expedited as a Result of Working <u>without</u> Approved Plans		
a) Working without approved plans		
i) Minimum plan review fees (overtime), two (2) hour minimum <u>plus applicable plan review fees</u>	\$632	
ii) Additional plan review time, per hour	\$316	
b) Expedited Plans		
i) Minimum plan review fees (reviewed after normal business hrs.), two (2) hours minimum <u>plus applicable plan review fees</u>	\$632	
ii) Additional plan review time, per hour	\$316	
All revisions will be performed on an expedited/overtime basis at \$316.00 per hour with a two hour minimum		
<u>Total fees will include all applicable plan review fees plus expedite/overtime fees</u>		
60 Demolition Permit Pursuant to Chapter 14, CFC	\$316	
Copies, Laserfiche Retrieval		
61 Photocopies - Minimum fee per page, letter or legal size	\$.20 / page	
62 Laserfiche Retrieval		
a) Minimum fee per 1/4 hour of review	\$11	
b) Minimum fee per page, letter or legal size	\$.20 / page	
63 Copies of Photos -\$11.00 per 1/4 hour Plus the actual cost of photos	\$11	
64 Instructional Services		
a) Minimum instructional fee Fee includes two (2) hours of instruction service during normal working hours	\$632	
b) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Additional Charges and Inspection Time		
65 Additional inspection during normal business hours, per 1/2 hour	\$158	
66 Additional inspection time after normal business hours, per hour	\$316	
67 Overtime and weekend inspections, two (2) hour minimum	\$632	
68 Re-submittals or revisions	\$316	
69 Additional plan review time, per half hour	\$158	
Plan Archival		
70 Plan Archival - Fee to archive plans electronically, per page	\$2	

- Minimum review and inspection fees are based on \$316.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 8am - 5pm, Monday – Friday.
- All overtime fees are assessed at \$316.00 per hour for a two-hour minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$316.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$158.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 13862, 13869, 13869.7, 13875, 13916, 17921, 17951, 17962
 Government Code § 7303.7, 6253(b)
 Fire District Ordinance: No. 2019-37
 Title 19, CCR: § 1.12(a) & 3.28
 California Fire Code: § 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2

* These fees are intended to mirror fees authorized by the Contra Costa County Fire Protection District. The District provides fire prevention services to the City of Pinole, under contract. If the District updates fees subsequent to the adoption of this schedule, this schedule shall be presumed to reflect updated amounts. In the case of discrepancies, fee amounts authorized by the District shall supersede the amounts listed above.

City of Pinole

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
1 Vehicle Release			
a) Vehicle Release	\$120		
b) Victim (stolen car, etc.) Reduction	No Charge		
2 Fingerprinting fee			
a) Live Scan-Residents (Service Fee)	\$40		
b) Live Scan- Non-Residents (Service Fee)	\$50		
c) Live Scan FBI Clearance	\$19	set by FBI	
d) Live Scan DOJ Clearance	\$32	set by DOJ	
3 Clearance Letter: Local Criminal History Check - Resident	\$25		
4 Report Copies (<i>No charge for domestic violence victims 530.5 PC(Identity Theft) and Face Page of Traffic Collision</i>)	\$1	per each 5 pages	
5 Citation sign-offs			
a) Residents	Free	per citation	
b) Non-Residents (non-Pinole issued citation)	\$10	per citation	
6 VIN Verification	\$30	per verification	
7 Weapons Seizure, Storage & Return	\$125	each	
8 Non-civil Subpoenas	Actual Cost*		
9 Sealing of Records	Action Cost*		
10 Audio/Video Tape Copies	Actual Cost* + m'tls cost		
11 Photographic prints	Actual Cost* + m'tls cost		
12 Restitution & Cost Recovery	Actual Cost*		
13 Statistical Report (datatrieve)	Actual Cost*		
14 Military Records Checks	\$15		
15 Inspection of Records	No Fee (per GC 6253(a))		
16 Criminalistics Analysis and Investigative Services	Actual Cost*		
17 Civil Subpoena	\$6	per 1/4 hour per person plus reproduction costs	
18 Civil Subpoena appearance	Actual Costs (\$150 deposit) (Per GC 68096.1)		

City of Pinole

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
19 Repossession Reimbursement	\$15.00 (Per GC 41612)		
Police Permits			
20 Firearms Dealer's Licensing			
a) Firearms Dealer's Licensing (initial fee)	\$325		
b) Firearms Dealer's Licensing (annual fee)	\$200		
c) Penalty for Late Application of Firearms Dealer's License	50% of License fee + License fee		
21 Carry Concealed Weapon Permit			
a) Initial Application	\$200		
b) Renewal & Amendments	Actual Cost*		
c) Psychological Testing Initial Application	\$150		
22 Rotation Tow Franchise Fee	\$300		
a) New driver (annual)	\$25		
b) Renewal driver (annual)	\$10		
Miscellaneous Permits			
23 Taxi Permit Processing Fee (each) PMC 5.16.030	\$104		
24 Parade Permit	\$30		
25 Special Event Permit	\$30		
26 Alcohol Beverage Fee (per event)	\$75		
27 Solicitor License PMC 5.16.130	\$104		
28 Massage Operator Permit-Resident	\$675		
29 Massage Operator Permit-Non-Resident	\$680		
30 Special Requests for Police Services	Overtime Rate		

City of Pinole

MASTER FEE SCHEDULE - POLICE FINES

Activity Description	Fee	Code	Note
PARKING VIOLATION FINES			
1 Stop/Stand/Park within any Parkway	\$40	PMC 10.40.020	
2 Parking in violation of curb markings	\$40	PMC 10.40.030B	
3 Unlawful Parking—Div. Island	\$40	PMC 10.40.040A	
4 Parking in Red Zone	\$40	PMC10.40.040B	
5 Red Zone	\$40	PMC 10.40.040C	
6 No Parking Zone	\$40	PMC 10.40.040D	
7 Parking-Traffic Hazard	\$60	PMC 10.40.040F	
8 Temporary No Parking	\$40	PMC 10.40.040G	
9 Red Zone	\$40	PMC 10.40.040H	
10 Storage of Vehicles Prohibited	\$60	PMC 10.40.050	
11 Parking for Demonstration	\$40	PMC 10.40.060	
12 Repairing/Greasing Vehicles on the Street	\$60	PMC 10.40.070	
13 Washing/Polishing Vehicles	\$40	PMC 10.40.080	
14 Parking Adjacent to Schools	\$40	PMC 10.40.090	
15 Parking Prohibited on Narrow Streets	\$40	PMC 10.40.100	
16 Parking on Grades	\$60	PMC 10.40.110	
17 Unlawful Parking on Grade	\$60	PMC 10.40.110	
18 Vending on Streets-Permit Required	\$60	PMC 10.40.120	
19 Emergency Parking-Signs	\$40	PMC 10.40.130	
20 Twenty-Four (24) Minute Parking	\$40	PMC 10.40.140	
21 Forty (40) Minute Parking	\$40	PMC 10.40.150	
22 One Hour Parking	\$40	PMC 10.40.160	
23 Two Hour Parking	\$40	PMC 10.40.170	
24 Parallel Parking—One-way Street	\$40	PMC 10.40.180	
25 18 Inches from Curb	\$40	PMC 10.40.180A	
26 Posted No Parking Zone	\$40	PMC 10.40.180B	
27 Diagonal Parking	\$40	PMC 10.40.190	
28 Parking Outside of Line	\$70	PMC10.40.190A	
29 Parking Space Markings	\$40	PMC 10.40.200	
30 Parking Space Markings	\$40	PMC 10.40.200B	
31 No Stopping Zones	\$40	PMC 10.40.210B	
32 Commercial Vehicle—Parking Restrictions	\$120	PMC 10.40.220	
33 Off Truck Route	\$120	PMC 10.40.220B	

City of Pinole

MASTER FEE SCHEDULE - POLICE FINES

Activity Description	Fee	Code	Note
34 Commercial Vehicle—Curb Parking	\$120	PMC 10.40.230	
35 Private Parking Facilities	\$40	PMC 10.40.240	
36 Vehicle Longer 20'—Parking Restrictions	\$40	PMC 10.40.250	
37 Preferred—Local Authority Designation	\$40	PMC 10.40.260	
38 Disabled Parking	\$300	PMC 10.40.270	
39 Unlawful Parking—Off Roadway	\$40	PMC 10.40.280	
40 Unlawful Parking—Off Road	\$40	PMC 10.40.280A	
41 Unlawful Parking—Private Property	\$40	PMC 10.40.280B	
42 Curb Markings	\$40	PMC 10.44.020	
43 Red Zone	\$40	PMC 10.44.020A	
44 Yellow Zone	\$40	PMC 10.44.020B	
45 White Zone	\$40	PMC 10.44.020C	
46 Blue Zone	\$300	PMC 10.44.020D	
47 Green Zone	\$40	PMC 10.44.020E	
48 Adherence to Curb Markings	\$40	PMC 10.44.020F	
49 Loading and Unloading	\$22	PMC 10.44.030	
50 Parking in Passenger Loading Zone	\$40	PMC 10.44.040	
51 Parked in Bus Zone	\$250	PMC 10.44.050E	
52 Parked Off Truck Route	\$120	PMC 10.48.040B	

City of Pinole

MASTER FEE SCHEDULE - SPECIAL EVENT AND FILM PERMIT APPLICATION REVIEW FEES

Activity Description	Fee	Note
1 Special Event Permit		
a) Application Fee		
i) Event that requires limited site/plan review, no closures, etc. (i.e. park rentals/activities, misc. events, etc.)	\$158	[a]
ii) Event that requires, but not limited to, street/parking lot closures, site/plan review, etc. (i.e. fun runs, festivals, etc.)	\$315	[a]
b) Service Charges	actual costs	
c) Park/facility rental fee	varies by location	
2 Photography and Filming Permit		
a) Application Fee		
i) Cast and Crew Totaling One to Three Persons	\$158	[a],[b]
ii) Cast and Crew Totaling Four or More Persons; or with Street Closure	\$315	[a],[b]
b) Service Charges	actual costs	

[a] Application fees are non-refundable.

[b] Non-commercial photography and photography/film not requiring exclusivity does not need a permit. Film permit application fees may be waived for bona fide student film/photography projects and non-profit projects. The permitting process for filming/photography is still applicable for these projects (i.e. permit is required). Service charges are still applicable.

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
1 Tiny Tots		
a) M/W/F a.m.		
i) Resident Monthly	\$291	
ii) Non-resident Monthly	\$338	
b) M/W/F p.m.		
i) Resident Monthly	\$241	
ii) Non-resident Monthly	\$282	
c) T/Th		
i) Resident Monthly	\$163	
ii) Non-resident Monthly	\$187	
d) Summer M/W/F		
i) Resident (per 4 week session)	\$320	
ii) Non-Resident (per 4 week session)	\$372	
e) Summer T/Th		
i) Resident (per 4 week session)	\$266	
ii) Non-Resident (per 4 week session)	\$310	
f) Late Pick Up		
i) Within 15 minutes After Grace Period	\$22	
ii) Every 10 Minutes Thereafter	\$22	
g) Late Payment		
i) After the 7th of the Month	\$14	
ii) After the 15th of the Month	\$42	
h) Administrative		
i) Membership Fee	\$53.00 / per session	
2 Athletic Fields		
a) Youth and Adult Leagues		
i) Resident/Pinole Organizations-Hourly	\$16	
ii) Non-Resident/Non-Pinole Org.- Hourly	\$24	
b) Restroom Key Deposit-refundable	\$53	
c) Lighting Fee at Fernandez Park	\$13	
3 Tennis Courts		
a) Weekdays		
i) Resident	\$6.00 / hr / court	
ii) Non-Resident	\$8.00 / hr / court	
b) Weekends and Holidays		
i) Resident	\$8.00 / hr / court	
ii) Non-Resident	\$11.00 / hr / court	
c) Commercial Use—Instructor Fee	\$11.00 / hr / court	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
Park Rentals		
1 Fernandez Park BBQ Area- per day		
a) Resident	\$127	
b) Non-Resident	\$159	
2 Gazebo-per day		
a) Resident	\$289	
b) Non-Resident	\$362	
3 Inflatable Jumper Fee		
a) Resident	\$53	
b) Non-Resident	\$79	
4 Pinole Valley Park BBQ Area-per day-per area		
a) Resident	\$64	
b) Non-Resident	\$96	
5 Restroom Key Deposit- refundable	\$53	
6 Cleaning / Damage Deposit - refundable	\$210	
<hr/>		
Youth Center		
7 Enrichment Sessions at Schools		
a) Resident		Varies based on enrichment sessions and provider
b) Non-Resident		Add 10% to resident
8 Enrichment Sessions at PYC		
a) Resident		Varies based on enrichment sessions and provider
b) Non-Resident		Add 10% to resident
9 Summer Camp-Weekly		
a) Resident	\$231	
b) Non-Resident	\$269	
10 Camp Extended Hours (camp Participants Only)		
a) Resident	\$44	
b) Non-Resident	\$50	
11 Leader In Training Program-Summer		
a) Resident	\$116	
b) Non-Resident	\$139	
12 Contract Camps		20% to 40% markup

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
13 School Break Camps		
a) Resident	\$231	
b) Non-Resident	\$269	
14 Drop-In Activities	Varies	
15 Late Payment	\$15/week & increases \$11 each subsequent week	
16 Late Pick Up		\$1.00/minute after 5-minute grace period
17 Days Off Care (Hours 8:30am – 6:00pm)		
a) Members/Resident	\$56 day	
b) Non-Members/Resident	\$74 day	
c) Member/Non-Resident	\$61 day	
d) Non-Member/Non-Resident	\$92 day	
18 Extended Care (7:00-8:30 am)	\$35 day	
Senior Center		
19 Drop-In Classes		
a) Member	\$2 - \$8 per class	
b) Non-Member	\$3 - \$9 per class	
20 Lunch	\$1 - \$8	
21 Special Activities	\$4 - \$10	
22 Special Luncheons	\$10 - \$12	
23 Salon Services	\$15 - \$45	
a) Shampoo/Set/Blow Dry	\$15	
b) Hair Cut and Blow Dry	\$25	
c) Hair Cut	\$15	
d) Shampoo and Set	\$15	
e) Color	\$35	
f) Perm	\$60	
g) Highlights	\$45 & up	
24 Fundraiser Events	\$5 - \$80	
25 Monthly Social Dance	\$12	
26 Alcoholic Drinks	\$3 - \$12	
27 Annual Pancake Breakfast	\$10 - \$12	
28 Annual Membership	\$30	
29 Travel	Varies based on trip cost	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
Classes		
30 Adult and Youth Classes		
a) Resident	40% of Instructor Fee plus \$7.00 Processing fee	
b) Non-Resident	Add 10% to Resident fee	
Community Events		
31 Booth Fees		
a) For Profit Pinole Business	\$87	
b) For Profit-Non-Pinole Business	\$116	
c) Non-Profit	\$35	
32 Senior Center Craft Fair	\$25 - \$55	
Facility Rental (Non-Profit Rates Apply to 501(c)3 Nonprofits, Faith Organizations and Schools only)		
33 Alcohol Permit		
34 Certificate of Insurance Purchase (Certificate required but may be provided by renter's insurance company at no cost)	\$58	
35 Certificate of Insurance Purchase (for Quinceaneras only/per Diversified Risk Mgmt) (Certificate required but may be provided by renter's insurance company at no cost)	\$185	
36 Alcohol Use Insurance (Must be purchased in conjunction with Certificate of Insurance or provided by renter's)	\$606	
37 City Holiday Rental Fee	\$40	
38 Senior Center Main Hall (100-250 Capacity)		
a) Booking	\$55	
b) Deposit		
i) Deposit without alcohol permit	\$550	
ii) Deposit with Alcohol Permit	\$825	
c) Table and Chair Setup	\$58	
d) Table and Chair Takedown	\$58	
e) Decoration/Clean Up Time (up to 2 hrs)	\$50 per hour; 2-hr max.	
f) Rental Rate		
i) Resident (5 hours)	\$722	
ii) Non-resident (5 hours)	\$895	
iii) Resident for each add'l hour	\$104	
iv) Non-resident for each add'l hour	\$139	
g) Change of Date Fee		
i) Change of Date Fee	\$231	
ii) Change of Date Fee (Less than 75 Days)	\$347	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
39 Senior Center Main Hall - Non-Profit Rates (Weekends)		
a) Booking	\$55	
b) Deposit	\$275	
c) Table and Chair Setup	\$55	
d) Table and Chair Takedown	\$55	
e) Decoration/Clean Up Time (up to 2 hrs)	\$50 per hour; 2-hr max.	
f) Rental Rate		
i) Pinole Organization (5 hours)	\$440	
ii) Non-Pinole Organization (5 hours)	\$550	
iii) Pinole Org. each add'l hour	\$55	
iv) Non-Pinole Org. each add'l hour	\$77	
40 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 8:30am– 4:30pm		
a) Non-Profit Organizations	\$39/rental Includes 2 hours \$17/hr after	
b) Private or Commercial Organizations	\$55/rental Includes 2 hours \$28/hr after	
c) Deposit	\$44	
41 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 4:30pm– 7:30pm		
a) Non-Profit Organizations	\$55/rental Includes 2 hours \$28/hr after	
b) Private or Commercial Organizations	\$83/rental Includes 2 hours \$39/hr after	
c) Deposit	\$44	
42 Youth Center Main Area (120 Person Capacity)		
a) Booking	\$55	
b) Deposit		
i) Deposit without alcohol permit	\$275	
ii) Deposit with alcohol permit	\$550	
c) Rental Rate		
i) Resident (4 Hours)	\$275	
ii) Non-Resident (4 Hours)	\$358	
iii) Resident for Each Add'l hour	\$72	
iv) Non-Resident for Each Add'l Hour	\$94	
d) Decoration Time (up to 2 hours)	\$50.00/hr	
e) Change of Date/Late Fee	\$83	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
43 Youth Center Workshop Room (40 Person Capacity)		
a) Booking	\$55	
b) Deposit		
i) Deposit without alcohol permit	\$275	
ii) Deposit with alcohol permit	\$550	
c) Rental Rate		
i) Resident (2 hours)	\$81	
ii) Non-resident (2 hours)	\$116	
iii) Resident for each add'l hour	\$40	
iv) Non-resident for each add'l hour	\$58	
d) Decoration Time (up to 2 hours)	\$29.00/hr	
e) Change of Date/Late Fee	\$58	
44 Youth Center Main Area - Non-Profit Rates (Weekends)		
a) Booking	\$55	
b) Deposit	\$275	
c) Rental Rate		
i) Pinole Organization (4 hours)	\$208	
ii) Non-Pinole Organization (4 hours)	\$300	
iii) Pinole Organization each add'l hour	\$46	
iv) Non-Pinole Organization each add'l hour	\$69	
d) Decoration Time (up to 2 hours)	\$46.00/hr	
45 Alex Clark Room (50 Person Capacity) - Nonprofit meetings only		
a) Security Deposit	\$150	
b) Rental Rate		
i) Pinole Organization	\$12.00/2 hr. mtg	
ii) Non-Pinole Organization	\$29.00/2 hr. mtg	
c) Key Replacement Fee	\$53	

City of Pinole

MASTER FEE SCHEDULE - WASTEWATER (SEWER) UTILITY FEES

Activity Description	July 1, 2018	July 1, 2019	July 1, 2020	July 1, 2021	July 1, 2022
Residential Users – Per Dwelling Unit					
Single-Family	\$65.40	\$67.37	\$69.34	\$71.44	\$73.62
Multiple-Family [1]	\$55.59	\$57.26	\$58.94	\$60.72	\$62.58
Non-Residential Users, Minimum charge – based on water service size as provided by East Bay Municipal Utility District					
5/8"	\$15.00	\$15.45	\$15.92	\$16.40	\$16.90
3/4"	\$22.50	\$23.18	\$23.85	\$24.60	\$25.35
1.0"	\$37.50	\$38.63	\$39.75	\$41.00	\$42.25
1.5"	75	\$77.25	\$79.50	\$82.00	\$84.50
2.0"	\$120.00	\$123.60	\$127.20	\$131.20	\$135.20
3.0"	\$240.00	\$247.20	\$254.40	\$262.40	\$270.40
4.0"	\$375.00	\$386.25	\$397.50	\$410.00	\$422.50
6.0"	\$750.00	\$772.50	\$795.00	\$820.00	\$845.00
8.0"	\$1,200.00	\$1,236.00	\$1,272.00	\$1,312.00	\$1,352.00
10.0"	\$1,875.00	\$1,931.25	\$1,987.50	\$2,050.00	\$2,112.50
Non-Residential Volumetric Rates are per 100 cubic feet (CCF) of water consumed, as provided by East Bay Municipal Utility District					
All Non-Residential	\$6.30	\$6.49	\$6.68	\$6.88	\$7.09
Sewer Lateral Video Inspection			\$85.00		\$100.00

[1] Includes Accessory Dwelling Units